



# Opt Out Request Form

(For International Students only)

## Personal Information

First Name:	Last Name:
Student Number:	Date of Birth:(mm/dd/yyyy)
Date studies will begin / began at UBC(Month/Year):	Program type: <input type="radio"/> Degree <input type="radio"/> Exchange (one term) <input type="radio"/> Exchange (two term) <input type="radio"/> Others:
Telephone:	
Email address:	

### 1. Indicate why you are requesting to opt out.

☐ I am already covered on Health Insurance BC (MSP)

Indicate the date your MSP coverage began (month/day/year)

☐ I am already covered on the provincial / territorial health plan of

*For either of the two reasons above, the following supporting documentation is required:*

- **A copy of your recent billing statement**
- **Your letter of enrollment, confirming your coverage on your provincial / territorial plan**

**IMPORTANT: A copy of your provincial medical card is NOT sufficient proof**

☐ I purchased three months of Advance iMED Coverage directly through DCIS.

*This reason only applies to degree and two-term exchange students. Please scan/email or fax a copy of your study permit with this form.*

Student's signature: \_\_\_\_\_ Date:     /     /     (mm/dd/yyyy)

### 2. Send this form and a scanned copy of your supporting documents to DCIS:

Email to: [imedOPTOUT@david-cummings.com](mailto:imedOPTOUT@david-cummings.com)

Submit online using the [DCIS Contact Form](#)

### 3. Normal processing time is 2 to 8 weeks once required documents are received. In periods of peak volume the processing time can be longer.

- See the "Opting Out" page of the "Enrolment" section at the iMED Website ([www.david-cummings.com/IMED](http://www.david-cummings.com/IMED)) to view submission deadlines for opting out.
- If your opt out request is approved, the iMED fee will be credited to your tuition account. This form and supporting documentation must be submitted to DCIS by the add/drop deadline (the last day to drop courses without a W) as per the UBC calendar: <https://vancouver.calendar.ubc.ca/>